



A BLUEPRINT FOR REOPENING



A Blueprint for Reopening

As social distancing becomes our new normal, having the right blueprint to reopen safely is important. No matter the industry, there will be many changes required to implement safe business practices moving forward. From the way you welcome employees and guests in your lobby to how people move throughout the building, things will be different.

Thomas Printworks has developed a blueprint to help you safely reopen your offices. This blueprint includes a series of signage, floor graphics and other items to help inform your employees and guests and guide the flow of foot traffic throughout your building.

All the items in this guide are available in a variety of sizes and materials. Additional adjustments can be made to match your brand, including color changes and the addition of your logo. Let our team of professionals help you with the right signage throughout your facility.





EXTERIOR ENTRANCES

Whether it is the front entrance or an employee entrance, make sure everyone understands the safety requirements of your facility before entering.

Safety & Instructional Signage

STOP
THE SPREAD OF COVID-19

Please maintain 6 feet of distance from others around you.

Use the floor markers as guidance for social distancing.

YOUR LOGO HERE

EXT01

STOP
THE SPREAD OF COVID-19

To support public health:

YOUR LOGO HERE

EXT02

LIMITED OCCUPANCY

In an effort to encourage social distancing and for the safety of our guests and associates, we are limiting the number of customers allowed in the store.

We apologize for the inconvenience.

YOUR LOGO HERE

EXT03

WAIT HERE

Please wait for buzzer, then push door open.

YOUR LOGO HERE

EXT04

FACE COVERING RECOMMENDED

In an effort to curb the spread of COVID-19, employees, customers and visitors are encouraged to wear a cloth covering their mouth and nose before entering.

YOUR LOGO HERE

EXT05

FACE COVERING REQUIRED

In an effort to curb the spread of COVID-19, employees, customers and visitors are required to wear a cloth covering their mouth and nose before entering.

YOUR LOGO HERE

EXT06

NOTICE

Please wear a face covering before entering.

YOUR LOGO HERE

EXT07

WELCOME

For the health and safety of everyone, please follow all safety and social distancing guidelines as posted throughout the building.

YOUR LOGO HERE

EXT08

ENTER ONLY

YOUR LOGO HERE

EXT09

EXIT ONLY

YOUR LOGO HERE

EXT10

LOBBIES

Professional safety signage in your lobby will allow you to maintain your brand while providing the necessary information to everyone entering your facility.



Popup Banners

STOP THE SPREAD OF COVID-19

Please maintain 6 feet of distance from others around you.

Use the floor markers as guidance for social distancing.

YOUR LOGO HERE

BAN01

STOP THE SPREAD OF COVID-19

To support public health:

YOUR LOGO HERE

BAN02

STOP THE SPREAD OF COVID-19

For the health and safety of everyone, please follow all safety and social distancing guidelines as posted throughout the building.

Thank you for your cooperation.

YOUR LOGO HERE

BAN03

Social Distancing Floor Graphics

PLEASE PRACTICE SOCIAL DISTANCING.

To support public health, please maintain 6 feet of distance from others.

YOUR LOGO HERE

FLR01

PLEASE WAIT HERE

YOUR LOGO HERE

FLR02

PLEASE WAIT HERE

YOUR LOGO HERE

FLR03

WAIT HERE

YOUR LOGO HERE

FLR04

PLEASE WAIT HERE

YOUR LOGO HERE

FLR05

KEEP YOUR DISTANCE FROM OTHERS

YOUR LOGO HERE

FLR06

PLEASE PRACTICE SOCIAL DISTANCING

YOUR LOGO HERE

FLR07

THANK YOU FOR PRACTICING

PLEASE KEEP AT LEAST 6 FEET APART

SOCIAL DISTANCING

YOUR LOGO HERE

FLR08

STAY SAFE

6 FT

YOUR LOGO HERE

FLR09

Counter Graphics

STOP THE SPREAD OF COVID-19

Please maintain 6 feet of distance from others around you.

Use the floor markers as guidance for social distancing.

YOUR LOGO HERE

TAB01

STOP THE SPREAD OF COVID-19

To support public health:

YOUR LOGO HERE

TAB02

STOP THE SPREAD OF COVID-19

For the health and safety of everyone, please follow all safety and social distancing guidelines as posted throughout the building.

Thank you for your cooperation.

YOUR LOGO HERE

TAB03

ELEVATORS

Use highly visible signage to provide instructions limiting the number of passengers on the elevator, and to help visitors keep the appropriate social distance while waiting for or riding inside the elevator.



Instructional Signage



ELE01



ELE02



ELE03

Social Distancing Floor Graphics



ELE04



ELE05



ELE06



CONFERENCE ROOMS

With new guidelines for social distancing, conference rooms and other meeting spaces will have limited occupancy. Safety signage can help easily communicate the new limitations and guidelines for the use of these spaces.

Entry Signage

INTO2

INT01

INT03

INT04

INT05

Table Signs

TAB01

TAB02

TAB03

TAB04

TAB05

TAB06

Popup Banners

BAN02

TAB07

HALLWAYS AND STAIRWELLS

Helping provide appropriate social distance in hallways and stairwells will, in some cases, require changing the flow of traffic and reminding those traveling in these areas to maintain the proper distance from others.

Directional & Safety Signage

Stair Riser Signage

STH11

STH12

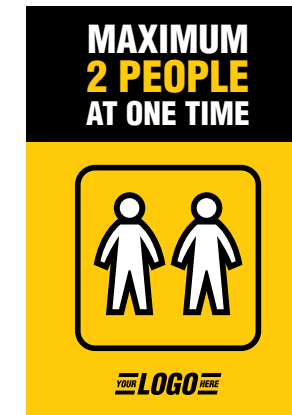




RESTROOMS

Limiting the number of people in restrooms, providing adequate space outside the restroom for those waiting to enter, and reminding individuals of other safety precautions will be important to maintain a healthy environment.

Entry Signage



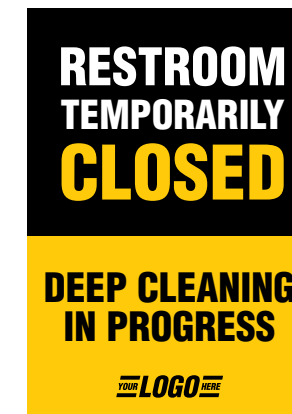
RST01



RST02



RST03



RST04

Safety Signage

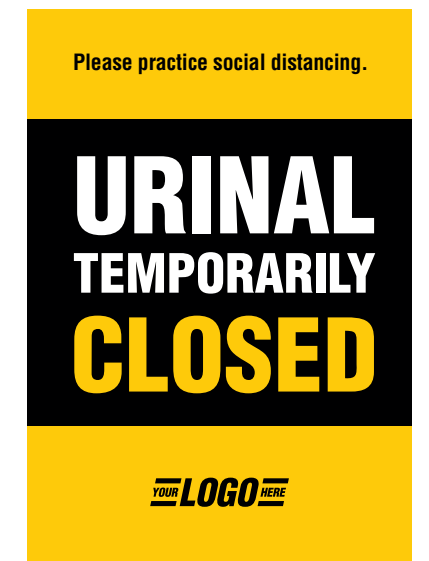


RST05



RST06

Urinal Closed Signage



RST07

Sink Closed Signage



RST08



RST09



CUBICLE AND OPEN AREAS

Open areas and bullpens filled with cubicles need additional signage to limit the number of people in the space and to remind employees and visitors to maintain the proper distance. In many cases, the flow of traffic in and out of the space may need to be limited as well.

Popup Banners

STOP THE SPREAD OF COVID-19

Please maintain 6 feet of distance from others around you.

Use the floor markers as guidance for social distancing.

To support public health:

- Practice social distancing by staying at least 6 ft apart.
- Do not congregate in hallways, stairwells, or elevators.
- Avoid contact with people who appear unwell.
- Wash hands frequently with soap and water or use hand sanitizer.
- Cover coughs and sneezes with a tissue or use your elbow.
- Don't touch eyes, nose or mouth with unclean hands.

YOUR LOGO HERE

BAN01

STOP THE SPREAD OF COVID-19

To support public health:

- Practice social distancing by staying at least 6 ft apart.
- Do not congregate in hallways, stairwells, or elevators.
- Avoid contact with people who appear unwell.
- Wash hands frequently with soap and water or use hand sanitizer.
- Cover coughs and sneezes with a tissue or use your elbow.
- Don't touch eyes, nose or mouth with unclean hands.

YOUR LOGO HERE

BAN02

Safety Signage

STOP THE SPREAD OF COVID-19

Please maintain 6 feet of distance from others around you.

Use the floor markers as guidance for social distancing.

YOUR LOGO HERE

SAF01

STOP THE SPREAD OF COVID-19

To support public health:

- Practice social distancing by staying at least 6 ft apart.
- Do not congregate in hallways, stairwells, or elevators.
- Avoid contact with people who appear unwell.
- Wash hands frequently with soap and water or use hand sanitizer.
- Cover coughs and sneezes with a tissue or use your elbow.
- Don't touch eyes, nose or mouth with unclean hands.

YOUR LOGO HERE

SAF02

SANITIZATION STATION

Shared and "high-touch" surfaces are everywhere. Sanitize often to reduce the exposure and spread of COVID-19.

YOUR LOGO HERE

SAF03

PLEASE WASH YOUR HANDS!

Help stop the spread of COVID-19.

1. Wet
2. Soap
3. Scrub for 20 seconds
4. Rinse
5. Dry
6. Turn off water with paper towel

YOUR LOGO HERE

SAF04

Directional Floor Graphics

ONE WAY ONLY

FLR10

ENTER

FLR11

ENTER HERE

FLR12

NO ENTRY

FLR13

DO NOT ENTER

FLR14

EXIT ONLY

FLR15

Social Distancing Floor Graphics

PLEASE PRACTICE SOCIAL DISTANCING.

To support public health, please maintain 6 feet of distance from others.

YOUR LOGO HERE

FLR01

BREAK ROOMS/CAFETERIAS

In breakrooms and cafeterias, not only is it important to remind individuals about appropriate distancing, it will also be necessary to limit the seating capacity at tables and provide adequate space while waiting in lines.



Entry Signage



INT01

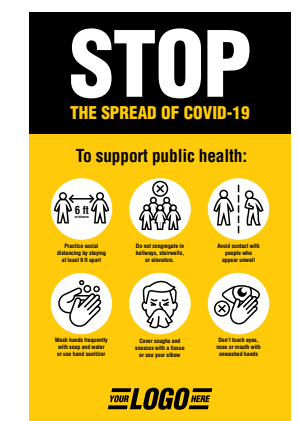


INT03

Table Signage



TAB04



TAB02

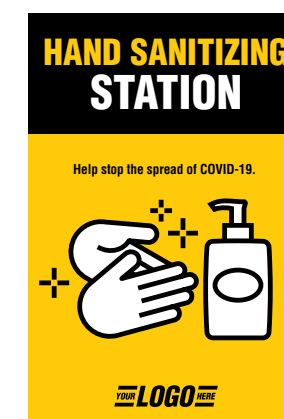
Safety Signage



SAF01



SAF04



SAF05

Directional Floor Graphics



FLR10



FLR11



FLR12



FLR13



FLR14



FLR15

Social Distancing Floor Graphics



FLR06



FLR07



FLR08



FLR09



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